

**Subject:** FW: Free: Small Business Enterprise Certification Workshop  
**Date:** Friday, January 15, 2016 1:47:43 PM Pacific Standard Time  
**From:** Laura Hill  
**To:** Priscilla Hsu

Ignore this email workshops happen before newsletter, oops.

Laura Hill  
Communications and Policy Manager



South Park Business Improvement District

*Please note change of address:*

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24/7 DISPATCH: 866-560-9346

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**From:** Frank Aguirre <[frank.j.aguirre@lacity.org](mailto:frank.j.aguirre@lacity.org)>  
**Date:** Thursday, January 14, 2016 9:41 AM  
**Subject:** Free: Small Business Enterprise Certification Workshop

Los Angeles Mayor Eric Garcetti has made it a priority to promote good jobs for Angelenos all accross Los Angeles. In order for the Los Angeles Small Business community (and employees) to prepare to work with The California High-Speed Rail Authority, it is important to have the proper certifications in place and to stay informed of pending projects.

These January 2016 Workshops are for existing small business owners whom are interested in being certified as a small business by the California Department of General Services. Space is limited. RSVP at [rachel.kesting@hsr.ca.gov](mailto:rachel.kesting@hsr.ca.gov)

**Free Small Business and Certification Workshop - On-The-Spot Online Certification**

In partnership with The California High-Speed Rail Authority and its resource partners are hosting Small Business Enterprise certification workshops at no cost to small businesses. The workshops provide hands-on technical assistance for on-the-spot online certification from the California Department of General Services. Information on Federal 8(a) and Disadvantaged Business Enterprise certifications will also be provided.

#1  
Friday, January 15, 2016  
10:00 am - 1:00 pm  
11623 Glendoaks Blvd.  
Pacoima, CA 91331

#2  
Thursday, January 21, 2016  
10:00 am - 1:00 pm  
3150 N. San Fernando Rd.  
Los Angeles, CA 90065

#3  
Friday, January 22, 2016  
10:00 am - 1:00 pm  
808 West Avenue J, Room 40  
Lancaster , CA 93534

RSVP at [rachel.kesting@hsr.ca.gov](mailto:rachel.kesting@hsr.ca.gov)

Must Bring the Following Materials/Information to Workshop:

- 1) Federal Tax Returns for the past three (3) years
- 2) Home Address of Owners, Officers, Member/Manager and Partners
- 3) Soler Proprietor's Social Security Number

If Applicable

- 1) Federal Employer Identification Number (FEIN)
- 2) Dunn & Bradstreet Number
- 3) Contractors State License Board Number

Note: Computers will be provided for on-the-spot certification, or you may use your own laptop

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**Frank J. Aguirre**  
**Business Development Specialist**  
**Office of Economic Development**  
**Mayor Eric Garcetti**  
**City of Los Angeles**  
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